

Kerry Ledger School of Dance & Performing Arts

Bookings Policy

Course Bookings

Kerry Ledger School of Dance & Performing Arts does not provide drop-in classes for children and young people on all term time courses. There is the option to pay weekly via our website;

www.kerryledgerschoolofdance.co.uk

Weekly payments may be made as usual on the website via Paypal. If you do not have Paypal - you can check out as guest on a computer. If you are having any problems with this please email me at; kerryledgerdance@gmail.com

Monthly payments can be made by direct debit BEFORE 1st of each month to the following details - Marked clearly with the Pupils Name. All missed classes must be paid for.

Kerry Ledger School of Dance
77-08-08
53329868

All 30 Minutes classes are priced at £6.00
All 45 Minutes classes are priced at £9.00
Private class fees are £30.00 per 45 minutes.

An email must be sent before 1st of each month written with the following format to kerryledgerdance@gmail.com

Kerry Ledger School of Dance & Performing Arts
Monthly Booking form
(The following form is for Monthly bookings only)

Name of Pupil:
Contact Telephone Number:
Contact Email:
Dates:
Age Group:
Classes Requested:

Amount Paid:
Date of Payment:

By signing this agreement, I agree that I have read both the bookings policy and terms and conditions documents. I also understand my commitment to pay before the 1st of each month;

Signed(Printed name accepted)

You will receive confirmation of which classes have been booked for you. If you do not receive this email kerryledgerdance@gmail.com

New students may join courses during the term subject to availability and authorisation of the management team.

If there are no spaces on a requested course when booking then Kerry Ledger School of Dance & Performing Arts will aim to provide an alternative option where possible.

Waiting List

Members on the waiting list will be contacted in order of the list. If members are unavailable no message will be left. The next member will be contacted and the first to make contact will receive the place.

Online Bookings

Online Bookings must be done for ALL Pupils who pay weekly. Failing to book may result in losing your space in the class.

Where possible Kerry Ledger School of Dance & Performing Arts will aim to let people know of any changes in venue or class time at least one week ahead of schedule.

Payments

Full payment must be received in advance to confirm a place.

For all current students, courses must be registered in advance. Payment can be made up until the last day of the previous month to guarantee the place or up to 24 hours before the class time via the website. If payment for registered places is not received by this time and the KLSODance office hasn't been contacted in advance, then the place may be offered to another student,

Non-payments

Failure to make payment BEFORE the month starts (Monthly payments) may result in no place being available. Failure to book online for weekly payments classes may result in no place being available. If this happens KLSODance & Performing Arts will make every attempt to offer an alternative course or arrangement. If this is not possible then your name will be added to a waiting list.

If you do not attend for 3 weeks in a row, this may result in you losing your place at Kerry Ledger School of Dance & Performing Arts. All bookings made must be consistent with no change from week to week.

Cancellation

If a booking is cancelled before the start of the month a minimum of a week's notice should be given.

Occasionally some courses may be cancelled due to circumstances beyond KLSODance & Performing Arts control. The administration team will endeavour to contact paid customers and will either offer an exchange for the course or, in rare cases of a cancellation, a full refund will be given.

Kerry Ledger School of Dance & Performing Arts reserves the right to cancel a course if there are fewer than seven participants on a course and the above efforts will be made to place a student in an alternative course or offer a pro-rata refund where appropriate.

If a single class does not take place due to circumstances beyond our control, Kerry Ledger School of Dance & Performing Arts will view this class as postponed and will reschedule.

Refunds

Kerry Ledger School of Dance and Performing Arts cannot offer a refund if you do not attend courses. We also cannot exchange this for another class. All bookings must remain consistent.

A full refund will be given if the chosen workshop date/course is fully booked on receipt of payment.

No refund will be given on any holiday programme that Kerry Ledger School of Dance & Performing Arts delivers.

Kerry Ledger School of Dance also have the right to request late payment charges of 10% on top of class fees if these are not paid in time.

Zoom Classes and Self Isolation

If you are self isolating, you will be given the option to Zoom into classes. Zoom classes will be offered to all pupils should we have to close again due to Pandemics or any other reason. These will be given in place of Live studio sessions.